



Several vacancies may be available - multiple selections may be made

Job Title:	Security Officer (S-0080-13)
Location:	RAF Molesworth
Vacancy Number:	203424
Close Date:	16 September 2026
Hours and Schedule:	37.5 hours per week; Fixed schedule (Mon-Fri 0800-1630)
Hourly Pay:	£24.61 - £34.78

This is a fixed term contract not to exceed 30th September 2028 (depending upon budgetary constraints)

Benefits:

- **Competitive Salary:** the starting salary for this position is £24.61
- **Holiday:** 25 Days Annual Leave + 8 US Federal Holidays
- **Paid Sick Leave**
- **Pension Scheme**
- **Free On-Site Parking**
- **Employee extras such as:** Life Assurance scheme, Employee Assistance Program, Specialized Training, Developmental Opportunities, Receive time off, cash, and honorary awards for significant contributions

Job Description

The primary purpose of this position is to provide expert advice to the NATO Intelligence Fusion Centre (NIFC) Commander on all security matters and to ensure the protection of classified information.

Main duties:

- Acts as the principal advisor to the NIFC Commander on all security-related matters and is responsible for the overall protection of information.
- Serves as the Subject Matter Expert for the management and coordination of all security programs within the NIFC.
- Manages the receipt, processing, and maintenance of security clearances for approximately 230 staff members and between 1,500 and 2,000 visitors annually, including TDY-related security requirements.
- Implements and oversees directives concerning access and security arrangements for information and intelligence sharing with Non-NATO Entities.
- Oversees the operation of the NIFC NATO Registry.

Qualifications and/or Key skills

An appropriate valid UK valid driver's license (Category B) is required for the position, **plus**

One year's specialized experience clearly demonstrating the Key Skills and Abilities (KSAs) required for the role.

- Knowledge of NATO security policy and an understanding of national security policies and of the general concepts, principles, policies and practices of security.
- Ability to interpret NATO security policy to drive improvements in performance and process.
- Skill in gathering, evaluating and interpreting information to arrive at valid conclusions and offer meaningful recommendations.
- Skill in establishing effective working relationships with people of varying cultures.
- Skill in interpersonal communications and in producing written information, reports and briefings.
- Previous defense/military security assignments and associated professional training preferred.
- Experience working with a senior management team preferred.
- Ability to work under pressure in a complex intelligence environment and adapt to differing requirements as and when required by the organization.

At least 10 years of experience working with national security systems and five years of experience within NATO highly desired.

Other Significant facts

- You will be required to handle and safeguard sensitive information in accordance with applicable US and UK laws, rules and regulations. This position may also be coded as mission essential.
- You may be required to travel by military and/or civilian aircraft, and you may also be required to travel to the US or other country, in the performance of official duties or attend necessary training.
- You will be required to complete a 6-month probationary period.
- Start & end times may be modified due to mission needs and in accordance with organization's flexible working policies. Overtime may be required and you may be assigned other duties not included in this position description, but that are appropriate to the grade and skill set.
- The Local National Direct Hire (LNDH) Program does not participate in regular drug testing; however, positions covered by this document may be subject to drug testing upon reasonable suspicion of substance abuse, and safety mishap or accident testing.
- Position requires minimum NATO SECRET clearance.
- Recall to duty may be a requirement of this position.

NOTE: You will require a security clearance and a right to work in the UK

This position may have certain restrictions on US citizens including US dual nationals due to the Status of Forces Agreement. For additional information contact the LNDH team on 01638 544955.

LNDH Application: <https://forms.osi.apps.mil/r/HiHn37upJw>

Supporting Documents to be submitted via email to 100fss.fsmc6@us.af.mil

